

Kadaltilla

Adelaide Park Lands Authority

Kadaltilla / Adelaide Park Lands Authority 2025 Meeting Dates

**Thursday, 28 November 2024
Board Meeting**

Author:

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Governance

Public

Purpose

The purpose of this report is to determine the place, time and dates for meetings of the Board of the Kadaltilla / Adelaide Park Lands Authority (Kadaltilla) for February to November 2025, in accordance with Clause 4.8.5 of Kadaltilla's Charter, which states:

4.8.5 An ordinary meeting of the Board must take place at such times and places as may be fixed by the Board provided that there shall be at least one ordinary meeting of the Board held in each calendar month except in December and January.

The 2025 meeting dates proposed below are scheduled for the fourth Thursday of the month consistent with previous years and to avoid public holidays, except for Wednesday, 30 April, which has been selected to prevent a clash with the Easter and Anzac Day public holidays, and Thursday, 17 July and Thursday, 18 September, which have been selected to ensure the Presiding Member's availability.

Recommendation

THAT THE KADALTILLA / ADELAIDE PARK LANDS AUTHORITY ADVISES THE STATE GOVERNMENT AND COUNCIL:

That the Kadaltilla / Adelaide Park Lands Authority:

1. Approves to meet at 4:30 pm in the Colonel Light Room, Adelaide Town Hall, on the following dates in 2025:
Thursday, 27 February
Thursday, 27 March
Wednesday, 30 April
Thursday, 22 May
Thursday, 26 June
Thursday, 17 July
Thursday, 28 August
Thursday, 18 September
Thursday, 23 October
Thursday, 27 November
2. Authorises the City of Adelaide Chief Executive Officer (or delegate) after liaison with the Presiding Member (or Deputy Presiding Member if the former is absent), to vary meeting dates, meeting times and meeting place as required (within the provisions of the Charter of the Kadaltilla / Adelaide Park Lands Authority).

Implications

Adelaide Park Lands Management Strategy 2015-2025	Adelaide Park Lands Management Strategy 2015-2025 The approval of Kadaltilla meeting dates for 2025 will support the Board's consideration of the Adelaide Park Lands Management Strategy.
2023-2028 Strategic Plan	Adelaide Park Lands Authority 2020-2025 Strategic Plan Strategic Plan Alignment – Advice 4.1 Provide advice on plans, projects and policies for the Adelaide Park Lands
City of Adelaide Strategies	The approval of Kadaltilla meeting dates for 2025 is consistent with the 'Our Environment' section of the City of Adelaide Strategic Plan to " <i>Continue the support for the Kadaltilla/Adelaide Park Lands Authority Subsidiary and the delivery of the Kadaltilla Charter and Business Plans</i> ".
Policy	Clause 4.8.5 of the Kadaltilla's Charter requires that " <i>An ordinary meeting of the Board must take place at such times and places as may be fixed by the Board provided that there shall be at least one ordinary meeting of the Board held in each calendar month except in December and January</i> ".
Consultation	Not as a result of this report Kaurna Yerta Aboriginal Corporation (KYAC) – Nil
Resource	Not as a result of this report
Risk / Legal / Legislative	Not as a result of this report <i>Environment Protection and Biodiversity Conservation (EPBC) Act 1999</i> – Nil Register of Aboriginal Sites and Objects - Nil
Design	Not as a result of this report National Heritage Management Plan (NHMP) - Nil Tree removal and replacement - Nil
Opportunities	Not as a result of this report
City of Adelaide Budget Allocation	The 2024/2025 budget includes the provision of sitting fees and catering for Board Members.
Capital Infrastructure Projects	Not as a result of this report
Life of Project, Service, Initiative or (Expectancy of) Asset	Not as a result of this report
Ongoing Costs (eg maintenance cost)	Not as a result of this report
Other Funding Sources	Not as a result of this report

Discussion

1. The Charter of the Kadaltilla / Adelaide Park Lands Authority (the Charter) makes the following stipulations, in Clause 4.8, regarding meetings:
 - 4.8.1. *An ordinary meeting of the Board will constitute an ordinary meeting of the Authority and the Board shall administer the business of the ordinary meeting.*
 - 4.8.5 *An ordinary meeting of the Board must take place at such times and places as may be fixed by the Board provided that there shall be at least one ordinary meeting of the Board held in each calendar month except in December and January.*
 - 4.8.19 *Meetings of the Board must be conducted in a place open to the public.*
2. In 2024, Kadaltilla met monthly at 4.30 pm, on the fourth Thursday of each month between February and November, with the exception of April, when the meeting was held on a Wednesday to avoid clashing with a public holiday. All meetings were held in the Colonel Light Room at the Adelaide Town Hall.
3. Convening Board meetings in the Colonel Light Room, Adelaide Town Hall addresses the requirement to conduct meetings in a place accessible and open to the public with facilities supporting public attendance.
4. A commencement time of 4.30 pm supports attendance by members of the public, representors wishing to address the Board, and Board Members who have day commitments.
5. The meeting dates proposed below are scheduled for the fourth Thursday of the month consistent with previous years and to avoid public holidays, except for:
 - 5.1. Wednesday, 30 April, which has been selected to prevent a clash with the Easter and Anzac Day public holidays.
 - 5.2. Thursday, 17 July and Thursday, 18 September, which have been selected to ensure the Presiding Member's availability.

DATE	EVENT
27 February	Kadaltilla Board Meeting
10 March	Adelaide Cup Day
27 March	Kadaltilla Board Meeting
18 April	Good Friday
21 April	Easter Monday
25 April	Anzac Day
30 April	Kadaltilla Board Meeting
22 May	Kadaltilla Board Meeting
9 June	King's Birthday
26 June	Kadaltilla Board Meeting
17 July	Kadaltilla Board Meeting
28 August	Kadaltilla Board Meeting
18 September	Kadaltilla Board Meeting
6 October	Labour Day
23 October	Kadaltilla Board Meeting
27 November	Kadaltilla Board Meeting

6. At the time of finalising this report the City of Adelaide had not yet set its Council and/or Committee meeting schedules for 2025. Once this occurs, it may be necessary to review Kadaltilla's meeting schedule (e.g. in light of ensuring advice of Kadaltilla can be provided to Council in a timely way).
7. Clause 5 of the Charter contains the following administrative support provision:
 5. *The Council will provide administrative support for the Authority for the purpose of undertaking day to day management of the Authority including, but not limited to, the exercise of the Authority's Functions, powers and duties and the preparation for and attendance at meetings of the Board and implementation of the decisions of the Board.*

8. It may be necessary to vary a meeting date, a meeting time, or a meeting place to support the operation of the Board. The approval of the proposed dates does not preclude the ability to convene a Special meeting in January and December or in other months if required, in response to urgent matters, the number of agenda items and the ability to achieve quorum.
9. Adoption of part 2 of the recommendation supports a variation to date, time, or place, should the need arise, for which the Chief Executive Officer of the City of Adelaide will ensure that a staff member liaises with the Presiding Member (or Deputy Presiding Member if the former is not available), to request and arrange / re-arrange date, time, or place of a meeting as required.

Attachments

Nil

- END OF REPORT -